



Headteacher: Mrs Lindsay Robertson BA (Hons) NPQH

15<sup>th</sup> June 2021

Dear Parents,

I hope that you are all well and are enjoying the sunshine!

Thank you for bearing with me and the staff team while we have been busy arranging not only our big move to the new school but also staffing for the next year. Yesterday, I completed the recruitment process and I am now in a position to share the staffing arrangements for next year.

Before I share that information I need to give you some staffing updates and there has been a lot going on.....

At the end of this year Miss Hunter is leaving us to work in a special educational needs school in South Shields. This is a great move for Miss Hunter who has worked very hard in our school for the past 4 years. Although we are very sad to see her leave; we wish her all the very best in her new post and look forward to see her progress. Mrs Emily Mason will be replacing Miss Hunter as reception class teacher in September and she will also be a member of my senior leadership team. She is a very experienced teacher and is lovely so I am sure that you will all make her very welcome in school. She can't wait to get started!

Miss Bexley has now started her maternity leave and we are looking forward to hearing news of baby Bexley-Dodd soon! Miss Dodsworth (who has been a trainee teacher in Year 2 this year) will be taking the class from Year 2 to Year 3 so that there is continuity. I know that many parents and children were sad when they thought that Miss Dodsworth was leaving so we are pleased that we have been able to keep her in school next year as a fully qualified teacher.

However, Miss Caris, who has been looking after Year 3 in Miss Bexley's absence, will be leaving us at the end of the year and we also wish her well in her future endeavours. I have appointed Miss Bowman as a HLTA in school from September. She is a qualified teacher who is desperate to work in our school and I am delighted that she will be from September! Mrs Kirkland will return from her maternity leave in September following the birth of her baby last year.

Vinnie our caretaker will no longer work over a lunchtime and I know that the children will be sad about this. However, we have recruited two new lunchtime staff- Mrs Ravell and Mrs Clennell and they will start in September. Huge thanks to Vinnie for his hard work over lunchtimes! He will stay on as our site supervisor but as he will be welcoming a grandchild very soon he will now be available for babysitting duties during the day!

There has also been changes elsewhere in school which I am excited to tell you about–

- Mr Dawson was appointed as Deputy Headteacher which is a promotion from Assistant Headteacher. Those that know Mr Dawson know how much he contributes to our school and so I am delighted with this decision. He remains as Key Stage 2 leader.
- Miss Mullen has been awarded a TLR and as such becomes part of the senior leadership team. This is a well-deserved promotion and I look forward to working even more closely with Miss Mullen as part of my senior team next year. She will be Key

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Stage 1 leader.

- Miss Phillips has worked and trained very hard over the last two years and she has been promoted to school Business Manager. Miss Phillips will now move to focus on school finances etc and will no longer be the first point of call for parents and other visitors who telephone or visit the school. Miss Phillips will be amazing in this role.
- The role of Office Administrator will now be performed by Mrs Christine Barker who will start with us in September. She has a background in customer services and is absolutely lovely. Any queries, information or questions will need to be directed through Christine as Miss Phillips will not be available to take calls on a morning.

**Staffing Structure 2021-2022**

Class	Teaching Staff	Support Staff
Nursery	Mrs Mason / Mrs Beavis (maternity)	Miss Thompson HLTA
Reception	Mrs Mason	Emma Baxter HLTA (3 days) Rhys Cornell HLTA
Year 1	Jade Potelle	Jessica Payne TA
Year 2	Shannan Mullen	Abby Dixon TA
Year 3	Gemma Dodsworth (ECT)	Janine Wharton TA
Year 4	Abi Hoyle	Heather Bowman HLTA
Year 5	Hannah Nixon	Nicholas Smith HLTA
Year 6	Warren Dawson (Deputy Headteacher) am / Mrs Kirkland pm	Lauren Wood HLTA

I will be in touch shortly in relation to arrangements for the new school. The move is getting closer and I will be in position to inform you of arrangements for us opening and closing very soon. This is a very exciting time for us as we move from one school to another but it will be well worth it when we are in our beautiful new building in September. Everyone at Willow Fields is excited and I hope you are too!

Take care and stay safe!

Mrs Robertson

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